

# GREENDALE PANTHER ATHLETIC BOOSTER CLUB (GPABC)

## Sports Representative's Duties & Responsibilities

- Join GPABC as a member and have a student athlete participating in a sport at Greendale High School
- Attend monthly meeting of Board of Directors, coordinating with other sports reps to assure that one rep from the sport is attending. (Our meeting in the month of May is the GPABC annual meeting, election of officers, and change in any sports representatives.)
- Volunteer for and actively participate in at least one GPABC Standing Committee:
  - Membership (year round)
  - Fund Raising:
    - Village Days (August)
    - Outdoor Concessions (August-October; April-May)
    - Fall Program Book (July-September)
    - Homecoming Tailgate (August-September)
    - Indoor Concessions (November-March)
    - Casino Night (March)
    - Flower Sale (May)
    - Golf Outing (June)
  - Publicity:
    - Website (year round)
  - Special Projects:
    - Project Selection (year round)
    - Bradley Center Concessions (year round)
  - Auditing (Spring; report at May annual meeting)
- At least four months prior to the start of your season contact your sport's head coach (coaches' names & e-mails are listed on the GHS website) to introduce yourself, explain what the GPABC does for the athletes, get coach's requests for equipment/supplies and submit to Project Selection Committee (fall – 6/1; winter – 9/1; spring – 1/1; and summer – 3/1), and ask to speak at the parents' meeting prior to the start of the season (*see below* for outline of topics to be covered)
- Solicit volunteers for GPABC fund raising events, including, but not limited to, Fall outdoor concessions (football and soccer games), Winter indoor concessions (boys and girls basketball games), Spring outdoor concessions (track meets), and Village Days entertainment area (kids games). Chairs will assign each sport a certain amount of days or times to work at these fund raisers. Use your team roster (request list from athletic office) to contact team parents to participate. In the event you do not have enough team parent volunteers, contact Membership chair for general membership volunteer list and contact those members who are interested in working.
- Support GPABC events and positively present them to your team/parents

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## Sport Representatives

### Parent Meeting Talking Points

1. The GPABC is an **all sport** Booster Club that supports all Greendale High School student athletes.
2. Introduce the reps for your sport. Give your e-mail and or phone contact information.
3. Give GPABC website information: [www.greendaleboosterclub.org](http://www.greendaleboosterclub.org) and let parents know what information they can get there: uniform/warm-up replacement cycle, fund raising events, list of board members, meeting schedules and minutes, etc.
4. Handout membership forms. Memberships are available at all GHS school registrations (August), parent meetings (August/October/April), or by contacting any of the GPABC officers or Membership Committee chair.
5. Most membership packages include admission tickets to GHS sporting events. Additional passes may be purchased from the GPABC as needed.
6. The GPABC raises its money through membership dues, ticket sales, and fundraisers throughout the year. Those proceeds are directly distributed to **all sports** to fund requests from the athletic department and coaches. Let parents know that “last school year the GPABC funded over ‘ x ’ amount of dollars to support our student athletes.”
7. Share what your sport has received from the GPABC over the past 3-5 years. **Please mention the specific items for your sport**, which can be obtained from the Project Selection Committee or any officer.
8. Your goal as a Booster Club sports rep is to work closely with your coaches to build your sports program and act as a liaison for the parents with the coaches and Booster Club.
9. You will be contacting all parents, whether or not they are a member of the GPABC, throughout the year to help with fundraising events. **Parent support and participation is vital to each team and the athletes.**
  - These volunteer opportunities are fun and social. They are a great way to meet other parents of your child’s team and others.
  - Each family is expected to help in some way.

**Bring sign-up sheets for: Village Days, Concessions, Tailgate Dinner, Raffle items for Casino Night and Golf Outing, Bradley Center Concessions, etc. to get names, phone numbers and e-mails of parents interested in volunteering for these fund raising events.**